



# LVCC

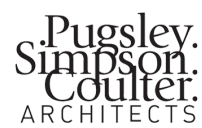
---

Las Vegas-  
Clark County  
Library District

---

## Standard Program

---





## Table of Contents

---

### I. Introduction

### II. Methodology

Strategic Goals

Application

Application Reference

### III. Program Components

Primary Program Spaces

Areas Dedicated to Age Groups

Supporting Strategic Goals

Destination Features

---

**“The only thing you  
absolutely have to know is  
the location of your library.”  
- Albert Einstein**



# Introduction

**The purpose of this document is to create a Standard Program Framework that will provide guidance to future design teams engaged in new building, renovations and any physical space design work for the Las Vegas-Clark County Library District.**

**In the summer of 2015, Margaret Sullivan Studio and Pugsley Simpson Coulter Architects were hired to program two new library buildings: a “large” “urban” branch, East Las Vegas and a “small” “rural” branch, Mesquite. Simultaneously, MSS worked with the Strategic Planning Leadership Team to develop Strategic Goals and corresponding conceptual physical space diagrams to support these Strategic Goals.**

**As a result of this work, MSS and PSC were also charged by LVCCLD to create a Standard Program for a typical “large urban” Library and a “small rural” Library.**

# Introduction

**Based on the Strategic Planning and Visioning work of the client in collaboration with the design team, it was clear that the “Standard Program” for the “Re-envisioned 21st century Las Vegas-Clark County Library” also needed to be re-envisioned from being a one-size-fits-all formula to a Framework of Components that can be customized and adapted to be more relevant to the service goals of the District and the specific communities that each location serves. Additionally, Adaptability, Innovation and Flexibility emerged in the Vision 2020 as guiding principles of service and as a result, this document is intended to be utilized as a living framework; one that will also adapt and be a basis for innovation and iteration to reflect the ever-evolving institutional advancement.**

# Methodology

**The Strategic Goals are executed through Services, Programs and Activities. These Activities require a set of Spaces. Components will bring the customer experience to life.**

**The relationship of the Components to each other will create purposeful and meaningful Experiences for the customer.**

**These spaces are activated by Enablers: staff, collections, technologies and special equipment will serve as the tools to enable a positive customer experience.**

# Methodology

For most of the 20th century, library building design was developed out of a standard principle: that the Library, whether a large central library building or a small rural branch location, was designed based on the population of the community served, and national standards and metrics determining collections size and reader seating. As the role of the Library is expanding, the need for an approach to library design is also changing. The following document represents a Methodology intentionally designed to be a flexible, adaptable framework for the Las Vegas-Clark County Library District to utilize as a recipe for future facilities work, large scale and small scale.

A public library is not a commercial enterprise, and yet, public libraries of the 21st century are operating more like retail operations competing for a community of users with limited time and limited resources. These users will judge transactions in the public library based on positive and negative experiences that they have daily with other commercial enterprises (i.e. cafes and bookstores) and other learning institutions, such as museums and arts centers. The goal of the public library is to create a positive transactional experience for every customer. Libraries must assume every customer will come to the public library with a specific need and expectation of services.

As a result, MSS has developed a more complex design toolkit for LVCCLD to best serve its community. This document represents a new strategy that combines traditional, cultural, library and non-profit strategic planning and programming with best practices and trends from the evolving 21st century design. This standard programming document is not assuming standard benchmarks, but is based on providing a menu of program spaces and areas based on programs and activities. The result is intended to be a unique Library recipe to design the most effective customer experience for the community served.

It is also intended to be used in conjunction with the Civic Technology's Tapestry Segment Data the District utilizes to identify Core Customers for each location, and will also rely heavily upon engaging staff, branch managers and library leadership to create the recipe of spaces, place and services that are truly customized for the community of users each branch serves.

# V.2020 Goals

The Las Vegas-Clark County Library District nurtures the social, economic and educational well-being of people and communities. The following outlines Strategic Goals generated by the V.2020 Staff Working Group. The new Standard Program is based on the spaces executing on these Strategic Goals.

## **Limitless Learning**

- Interest-Driven Learning
- Bridging the Education Gap
- Building 21st Century Literacies

## **Business & Career Success**

- Job & Career Path Support
- Partnerships, Networking & Meet-Ups
- Business & Career Center
- Business Incubator

## **Government & Social Services**

- Connection to Government Information
- Partnerships
- The Public's Trust

## **Culture & Community**

- "Third Place" (Before Home and After Work)
- Open Door Policy
- Community and Life Enrichment
- Creative Collaboration

# Application

The biggest shift in the service model from the 20th century public library to the 21st century public library is the expanding offerings of public programming libraries are utilizing to execute their Strategic Goals. The shift to facilitated, experiential learning has created a need for a variety of spaces that host active programs for a variety of ages and group sizes. There is also a need for a variety of spaces for loud activity, quiet activity and “messy” activities. Today’s library programming can’t simply happen in the traditionally designed multipurpose room. The entire facility needs to be designed to be multi-functional, yet intentional.

As a result, library designers and architects are developing a new basis of design to generate building programs and facilities plans, as represented by this document.

The following pages illustrate how the concept and application of the District’s approach to designing the contemporary library will be applied in future facilities projects as developed by Margaret Sullivan Studio and Simpson Coulter Studio.

The purpose is to illustrate how Components are determined by the Activities and Programs they are designed to host and that the District’s Activities and Programs are determined by executing on the District’s Strategic Goals. The Conceptual Application Diagram (Exhibit B) is a concept application for an Urban/Large Library and a Rural/Small Library, based on the District’s definition.

The intent of this Conceptual Program Application is to provide a basis of design for the program components identified by the District. In application, the programmers and designers will need to verify

size as determined by the program needs of each branch. The square feet ranges indicated in Exhibit B are intended as a basis of design and will need to be finalized with each project and application.

Whether the facilities project will be a small renovation or a new building, the purpose of the Standard Program Components is to provide a flexible framework that are rooted in the Strategic Goals of the Vision 2020 plan, based on the activities and programs the District is doing now and will do in the future to execute on these Strategic Goals. The components are intended to be a basis to program the spaces for the variety of activities that create the 21st century library experience.

The final diagram (Exhibit C) illustrates the major program components translated for the new East Las Vegas Library program<sup>1</sup> and the new Mesquite Library program<sup>2</sup>. The purpose is to illustrate that the goal of the Standard Program Components is to provide a flexible framework to inform the unique needs, aspirations and Strategic Goals of the specific library. Each application will be unique.

During the design process the following questions should be considered: How does the space support activities to create desired outcomes? What are the tools, spaces and conditions that foster desired outcomes? How do the tools—collections, technology, equipment, furnishings, and the look and feel of the space—enable positive user experiences?

---

1 [East Las Vegas Library Program](#)  
2 [Mesquite Library Program](#)

## EXHIBIT A

STRATEGIC GOAL	ACTIVITIES	COMPONENTS
 <p><b>COMMUNITY &amp; CULTURE</b></p>	<p>Performances Children's Plays Birthday Party's Pick-Up Games Zumba Class Crossfit Classes Game Night Cooking Classes Art Making Gardening Car Shows Show and Tell Movies on the Lawn Festivals Consultation Idea Boards/Box Meditation Happiness Project Reflection Mindfulness Yoga Classes Lectures Computer Classes Recipe Share Art Making Pottery Throwing Parenting Workshops Rehearsing for Life Aerial Practice Hands on Exploration Storytelling in the Round Family Readiness Early Lit Education Summer Camps Homework Help Summer Reading Coding Classes Gaming Center</p>	<p><b>WELCOME AREA</b></p> <ul style="list-style-type: none"> <li>• WELCOME DESK</li> <li>• SELF- CHECK</li> <li>• HOLDS</li> <li>• INFO STATION</li> <li>• RETURNS</li> </ul> <p><b>POPULAR COLLECTIONS</b></p> <ul style="list-style-type: none"> <li>• BOOK BROWSING</li> </ul> <p><b>VIBRANT CAFE</b></p> <ul style="list-style-type: none"> <li>• HEALTHY SNACKS</li> <li>• COFFEE</li> <li>• DEMONSTRATIONS</li> </ul> <p><b>BOOKSTORE</b></p> <ul style="list-style-type: none"> <li>• LOCAL GOODS</li> <li>• USED BOOKS/DVDS</li> </ul> <p><b>COMMUNITY GALLERY</b></p> <ul style="list-style-type: none"> <li>• COMMUNITY ART</li> <li>• PATRON MATERIALS</li> </ul> <p><b>LIVING ROOM</b></p> <ul style="list-style-type: none"> <li>• COLLECTIONS</li> <li>• EQUIPMENT</li> </ul> <p><b>MULTI-PURPOSE ROOM</b></p> <ul style="list-style-type: none"> <li>• PERFORMANCES</li> <li>• TALENT SHOWS</li> <li>• MUSIC SHOWS</li> </ul> <p><b>QUIET ROOM</b></p> <ul style="list-style-type: none"> <li>• FOR X # OF PEOPLE</li> </ul> <p><b>STUDY ROOMS</b></p> <ul style="list-style-type: none"> <li>• MOBILE COMPUTERS</li> </ul> <p><b>TELEPHONE ROOMS</b></p> <p><b>MAKERS SPACE/ DIY</b></p> <ul style="list-style-type: none"> <li>• 3D PRINTERS</li> <li>• VINYL CUTTERS</li> <li>• CNC ROUTER</li> <li>• ARDUINO</li> </ul> <p><b>TECH ARTS LAB</b></p> <ul style="list-style-type: none"> <li>• RECORDING BOOTH</li> <li>• SOUND MIXING STATION</li> <li>• VIDEO EDITING</li> <li>• GREEN SCREEN</li> </ul>
 <p><b>LIMITLESS LEARNING</b></p>		
 <p><b>BUSINESS &amp; CAREER</b></p>		
 <p><b>SOCIAL &amp; GOVERNMENT</b></p>		



STRATEGIC GOAL	ACTIVITIES	COMPONENTS
----------------	------------	------------

## COMMUNITY & CULTURE

## LIMITLESS LEARNING

## BUSINESS & CAREER

## SOCIAL & GOVERNMENT

Technology Training  
CALL Classes  
Studying  
Researching  
Writing  
Recording  
Music  
Filming  
Graphics  
Printing  
Resume Writing  
Job Searching  
Client Meeting  
Career Specialist  
Skyping  
Town Hall Meetings  
Debates  
Voter Registration  
Teen Engagement  
Free Meeting Space  
Conversation Circles  
Community Fairs  
Marketing Classes  
Millennial Engagement  
Informal Collaboration  
Social Awareness  
Government Info  
Partner Meeting  
Citizenship Information  
Safe Meeting Ground  
Voting Place  
Local Politician Visits  
Passport Services  
Civic Clubs  
Social Services  
Volunteering

### MEETING ROOMS

### COMPUTER CLASSROOM

- TRAINING ROOMS
- DEMONSTRATIONS
- PRINTING LAB

### DEDICATED TO AGES

- TODDLERS  
PLAY SPACE  
STORYTELLING
- JUVENILE  
SCRIBBLE  
STATION  
PERFORMING  
SINGING  
ROLE PLAY  
BUILDING
- TWEEN  
SHARING  
TEACHING  
HOMEWORK  
HELP
- TEEN  
GAMING  
POETRY SLAM  
COMEDY  
NIGHT  
YOUTUBE
- ADULTS  
BOOK CLUB  
VOLUNTEER  
GROUPS  
WORKSHOPS/  
HOW-TO'S
- SENIORS  
DIGITAL  
LITERACY  
MEET-UPS

### CALL CENTER

- TRAINING ROOMS
- DEMONSTRATIONS
- PRINTING LAB

### BUSINESS & CAREER CENTER

- RESUME WRITING
- VIDEO CONFERENCING
- CONSULTATION ROOMS

### SOCIAL SERVICE CENTER

- CONSULTATION ROOMS
- MEETING ROOMS
- INFORMATION SESSIONS

### POP-UPS

### CULINARY KITCHEN

### TINKERING GARAGE

### GARDENS

### ART TRUCK

**EXHIBIT B**

SPACE	URBAN/LARGE	RURAL/SMALL
<b>Welcome Station</b>	<b>1,500 Sq Ft</b>	<b>900 Sq Ft</b>
<ul style="list-style-type: none"> <li>• WELCOME DESK</li> <li>• SELF-CHECK</li> <li>• HOLDS</li> <li>• INFO STATION</li> <li>• RETURNS</li> </ul>		
<b>Popular Collections</b>	<b>1,000 Sq Ft</b>	<b>500 Sq Ft</b>
<ul style="list-style-type: none"> <li>• BOOK BROWSING</li> </ul>		
<b>Vibrant Cafe</b>	<b>750 Sq Ft</b>	<b>500 Sq Ft</b>
<ul style="list-style-type: none"> <li>• HEALTHY SNACKS</li> <li>• COFFEE</li> <li>• DEMONSTRATIONS</li> </ul>		
<b>Bookstore</b>	<b>500 Sq Ft</b>	<b>200 Sq Ft</b>
<b>Community Gallery</b>	<b>1,000 Sq Ft</b>	<b>200 Sq Ft</b>
<ul style="list-style-type: none"> <li>• COMMUNITY ART</li> <li>• PATRON MATERIALS</li> </ul>		
<b>Living Room</b>	<b>1,500 Sq Ft</b>	<b>1,000 Sq Ft</b>
<ul style="list-style-type: none"> <li>• COLLECTIONS</li> <li>• EQUIPMENT</li> </ul>		
<b>Multi-Purpose Room</b>	<b>3,000 Sq Ft</b>	<b>900 Sq Ft</b>
<ul style="list-style-type: none"> <li>• PERFORMANCES</li> <li>• TALENT SHOWS</li> <li>• MUSIC SHOWS</li> </ul>	<ul style="list-style-type: none"> <li>• Determine number of people to occupy space</li> </ul>	<ul style="list-style-type: none"> <li>• Determine number of people to occupy space</li> </ul>
<b>Club Room</b>	<b>600 Sq Ft</b>	<b>300 Sq Ft</b>
<b>Study Rooms</b>	<b>50-100 Sq Ft</b>	<b>50-200 Sq Ft</b>
<b>Telephone Room</b>	<b>25 Sq Ft</b>	<b>25 Sq Ft</b>
<b>Makers Space</b>	<b>750 Sq Ft</b>	<b>500 Sq Ft</b>
<ul style="list-style-type: none"> <li>• 3D PRINTERS</li> <li>• VINYL CUTTERS</li> <li>• CNC ROUTER</li> <li>• ARDUINO</li> </ul>		
<b>Tech Arts Lab</b>	<b>500 Sq Ft</b>	<b>250 Sq Ft</b>
<ul style="list-style-type: none"> <li>• RECORDING BOOTH</li> <li>• SOUND MIXING STATION</li> <li>• VIDEO EDITING</li> <li>• GREEN SCREEN</li> </ul>		

SPACE	URBAN/LARGE	RURAL/SMALL
<b>Meeting Rooms</b>	<b>100 - 400 Sq Ft</b>	<b>100 - 400 Sq Ft</b>
	• 25 SF/PERSON	• 25 SF/PERSON
<b>Computer Lab</b>	<b>1,500 Sq Ft</b>	<b>800 Sq Ft</b>
<ul style="list-style-type: none"> <li>• TRAINING ROOMS</li> <li>• DEMONSTRATIONS</li> <li>• PRINTING LAB</li> </ul>	• 40 SF/PERSON	• 40 SF/PERSON
<b>Early Childhood Play</b>	<b>1,000 Sq Ft</b>	<b>600 Sq Ft</b>
<ul style="list-style-type: none"> <li>• PLAY SPACE</li> <li>• MESSY SPACE</li> </ul>		
<b>Education Space</b>	<b>750 Sq Ft</b>	<b>400 Sq Ft</b>
• STEAM ACTIVITIES		
<b>Storytelling</b>	<b>1,500 Sq Ft</b>	<b>500 Sq Ft</b>
	• 20 SF/PERSON	
<b>Homework Help</b>	<b>800 Sq Ft</b>	<b>400 Sq Ft</b>
	• 30 SF/PERSON	
<b>Children Computer Area</b>	<b>500 Sq Ft</b>	<b>100 Sq Ft</b>
<b>Tween</b>	<b>800 Sq Ft</b>	<b>300 Sq Ft</b>
<b>Teen</b>	<b>1,500 Sq Ft</b>	<b>750 Sq Ft</b>
<ul style="list-style-type: none"> <li>• GAMING ROOM</li> <li>• MAKERS STATION</li> <li>• HANG-OUT SPACE</li> </ul>		
<b>Club Room</b>	<b>1,000 Sq Ft</b>	<b>400 Sq Ft</b>
• WORKSHOPS	Area determined by program at branch	Area determined by program at branch
<b>CALL Center</b>	<b>5,000 Sq Ft</b>	<b>2,000 Sq Ft</b>
<ul style="list-style-type: none"> <li>• TRAINING ROOMS</li> <li>• DEMONSTRATIONS</li> <li>• PRINTING LAB</li> </ul>	Area determined by program at branch	Area determined by program at branch
<b>Business &amp; Career Center</b>	<b>4,000 Sq Ft</b>	<b>1,000 Sq Ft</b>
<ul style="list-style-type: none"> <li>• RESUME WRITING</li> <li>• VIDEO CONFERENCING</li> <li>• CONSULTATION ROOMS</li> </ul>	Area determined by program at branch	Area determined by program at branch
<b>Social Service Center</b>	<b>600 Sq Ft</b>	<b>200 Sq Ft</b>
<ul style="list-style-type: none"> <li>• CONSULTATION ROOMS</li> <li>• MEETING ROOMS</li> <li>• INFORMATION SESSIONS</li> </ul>	Area determined by program at branch	Area determined by program at branch

**EXHIBIT C**

SPACE	EAST LAS VEGAS	MESQUITE
<b>Welcome Station</b>	<b>1,284 Sq Ft</b>	<b>700 Sq Ft</b>
	<ul style="list-style-type: none"> <li>• Welcome Desk</li> <li>• Pop-Up Carts</li> <li>• Self-Check</li> <li>• Holds</li> <li>• Info Station</li> <li>• Returns</li> <li>• Drive Up Window</li> <li>• Security</li> </ul>	<ul style="list-style-type: none"> <li>• Welcome Desk</li> <li>• Pop-Up Carts</li> <li>• Holds</li> <li>• Info Station</li> <li>• Returns</li> <li>• Drive Up Window</li> <li>• Security</li> </ul>
<b>Popular Collections</b>	<b>300 Sq Ft</b>	<b>100 Sq Ft</b>
<b>Vibrant Cafe</b>	<b>500 Sq Ft</b>	<b>300 Sq Ft</b>
<b>Bookstore</b>	<b>200 Sq Ft</b>	<b>100 Sq Ft</b>
<b>Community Gallery</b>	<b>400 Sq Ft</b>	<b>150 Sq Ft</b>
<b>Living Room</b>	<b>1,000 Sq Ft</b>	<b>900 Sq Ft</b>
<b>Multi-Purpose Room</b>	<b>6,450 Sq Ft</b>	<b>1,325 Sq Ft</b>
	<ul style="list-style-type: none"> <li>• 5,750 Sq Ft for 300 p.</li> <li>• Catering Kitchen</li> <li>• Dressing Room</li> <li>• Storage</li> <li>• Green Room</li> </ul>	<ul style="list-style-type: none"> <li>• 1,325 Sq Ft for 75 p.</li> <li>• Catering Kitchen</li> <li>• Storage</li> </ul>
<b>Quiet Room</b>	<b>450 Sq Ft</b>	<b>400 Sq Ft</b>
<b>Study Rooms</b>	<b>500 Sq Ft</b>	<b>100 Sq Ft</b>
	<ul style="list-style-type: none"> <li>• 5 Rooms for 4 p.</li> <li>• 100 Sq Ft Each</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Room for 4 p.</li> <li>• 100 Sq Ft Each</li> </ul>
<b>Telephone Room</b>	<b>140 Sq Ft</b>	
	<ul style="list-style-type: none"> <li>• 2 Rooms for 1-2 p.</li> <li>• 70 Sq Ft Each</li> </ul>	
<b>Makers Space</b>	<b>500 Sq Ft</b>	
	<ul style="list-style-type: none"> <li>• 5 Carts</li> <li>• 100 Sq Ft Each</li> </ul>	<ul style="list-style-type: none"> <li>• Equipment Throughout</li> </ul>
<b>Tech Arts Lab</b>	<b>700 Sq Ft</b>	
	<ul style="list-style-type: none"> <li>• Computer Lab</li> <li>• Green Screen</li> <li>• Recording Studio</li> <li>• Tech Storage</li> </ul>	<ul style="list-style-type: none"> <li>• Portable equipment in multi-purpose room</li> </ul>

SPACE	EAST LAS VEGAS	MESQUITE
<b>Meeting Rooms</b>	<b>250 Sq Ft</b>	
	• 10 p.	
<b>Computer Lab</b>	<b>1,800 Sq Ft</b>	
	• 60 p.	
<b>Early Childhood Play</b>	<b>1,200 Sq Ft</b>	<b>500 Sq Ft</b>
<b>Education Space</b>		
<b>Storytelling</b>	<b>1,000 Sq Ft</b>	<b>300 Sq Ft</b>
	• 50 p.	
<b>Homework Help</b>	<b>800 Sq Ft</b>	<b>300 Sq Ft</b>
		• 20 p.
<b>Children Computer Area</b>	<b>700 Sq Ft</b>	<b>125 Sq Ft</b>
<b>Tween</b>		
<b>Teen</b>	<b>750 Sq Ft</b>	<b>400 Sq Ft</b>
<b>Adult</b>		<b>125 Sq Ft</b>
		• Area for 5 PC's
<b>CALL Center</b>	<b>3,000 Sq Ft</b>	
	<ul style="list-style-type: none"> <li>• 2 Classrooms</li> <li>• Computer Lab</li> <li>• Reception Area</li> <li>• 3 Study Rooms</li> <li>• Storage</li> </ul>	
<b>Business &amp; Career Center</b>	<b>800 Sq Ft</b>	<b>100 Sq Ft</b>
	<ul style="list-style-type: none"> <li>• Collaboration Zone</li> <li>• Print Center</li> <li>• Storage</li> </ul>	• Print Center
<b>Social Service Center</b>	<b>150 Sq Ft</b>	

# Program Components

## Special Considerations

During the design process the following questions should be considered: How does the space support activities to create desired outcomes? What are the tools, spaces, and conditions that foster desired outcomes? How do the tools—collections, technology, equipment, furnishings, and the look and feel of the space—enable positive user experiences?

## Service Points

Consider Service Points as any touch-point in the library that enables a user to achieve their goals. Service Points may be expert-assisted or self-directed. Consider the function of the Service Point, and design to achieve those transactional goals.

## Collections

Consider designing to prioritize program and activity space over space dedicated to collections. This may require the design team and client to verify collections quantities at each iteration of the design process. The Library should develop a Collections Philosophy to help guide the design team.

## Technology and Equipment

Consider the plethora of technology and equipment that a public library now houses. Refer to the analysis of the User Narratives in this document to establish the list of items that may live in the library. Consider special electrical and ventilation requirements.

# Primary Program Spaces

## Welcome Station

A place that is inviting, approachable on all sides, and full of information or someone who knows where to find it!

## Popular Collections

A dedicated area for browsing the popular collection and offering serendipitous discovery in a store-like atmosphere.

## Vibrant Cafe

A place to casually meet, converse, and/or have solitary time to relax.

## Bookstore

An area where books and other related material can be sold. This area can be a partnership or sell goods made by community members.

## Community Gallery

A museum-like open area that gives locals and traveling artists a place to display, giving visitors a new reason to come every time the show changes!

## Living Room

A vibrant place for all members of the community to come together. It promotes intergenerational interaction, exchange and connections.

## Multi-Purpose Room

A large open room with varying program functions. This space can be used by other members of the community for after hour activities.

## Quiet Room

A peaceful place to look for books, study, or work with reduced noise.

## Study Rooms

Rooms or spaces with varying types of seating that promote group collaboration or solitary studying.

## Telephone Room

Designated room(s) for telephone conversations and video conferencing.

## Makers Space

A space for messy projects where users can work together, alone, or with librarians on special projects, with easy access to tools and supplies.

## Tech Arts Lab

A room or area dedicated to digital arts. The space will be equipped with the latest technology and printers.

## Meeting Rooms

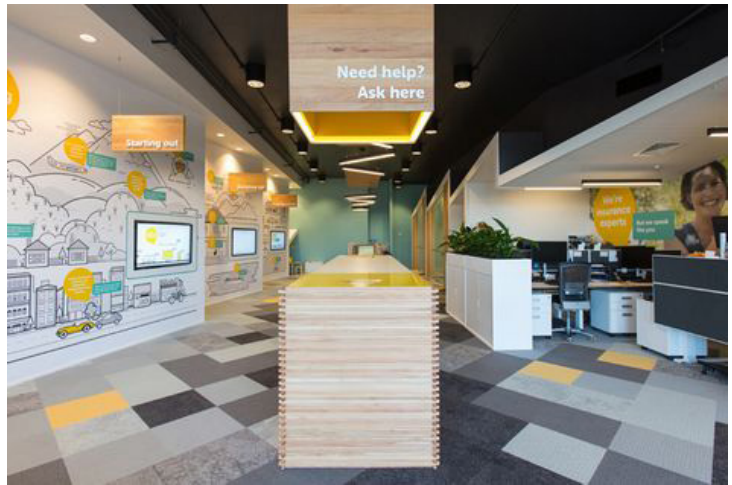
Open and Closed Spaces that can be used for varying types of meetings, both formal and informal.

## Computer Lab

A dedicated room that supports digital learning and exploring in groups or individually and can also facilitate classes.



Spring by Joey Ho Design, Hong Kong



AMI office by RCG, New Zealand

A place that is inviting, approachable on all sides, and full of information or someone who knows where to find it!

**Ideal Size**

SM - 900 Sq Ft

LG - 1,500 Sq Ft

**Collections**

Trending

Recently Returned

Holds

**Technology**

Self Check-Out

Computer Catalog

**Special Equipment**

Additional Needs

Computer

Printer

**Facilitator Skills and Talents**

Friendly

Eager to Help

Versatile Knowledge and Skills



# Popular Collection



UdK Berlin Bookshop by UdK Students, Germany



Shibuya Publishing & Booksellers by Hiroshi Nakamura, Japan

A dedicated area for browsing the popular collection and offering serendipitous discovery in a store-like atmosphere.

## **Ideal Size**

SM - 500 Sq Ft

LG - 1,000 Sq Ft

## **Collections**

Popular

Recently Returned

Holds

Sales

## **Technology**

Self Check-Out

Mobile Check-Out

Roaming Cashier

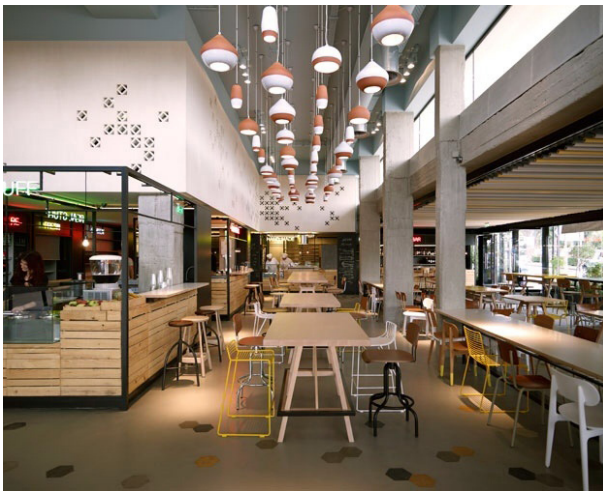
## **Facilitator Skills and Talents**

Eye for Visuals

Friendly

Retail Experience

# Vibrant Cafe



SOUK, Lebanese Market & Restaurant by Glyfada/K-Studio, Greece



9 ¾ Bookstore + Café by Plasma Nodo, Columbia

A place to casually meet, converse and/or have solitary time to relax.

## **Ideal Size**

SM - 500 Sq Ft

LG - 750 Sq Ft

## **Collections**

Popular/Trending

Coffee Table Books

Games

## **Technology**

TVs

Outlets

Mobile Devices Offered

## **Special Equipment**

Coffee Maker

Food Storage

## **Facilitator Skills and Talents**

Friendly

Culinary/Service Background

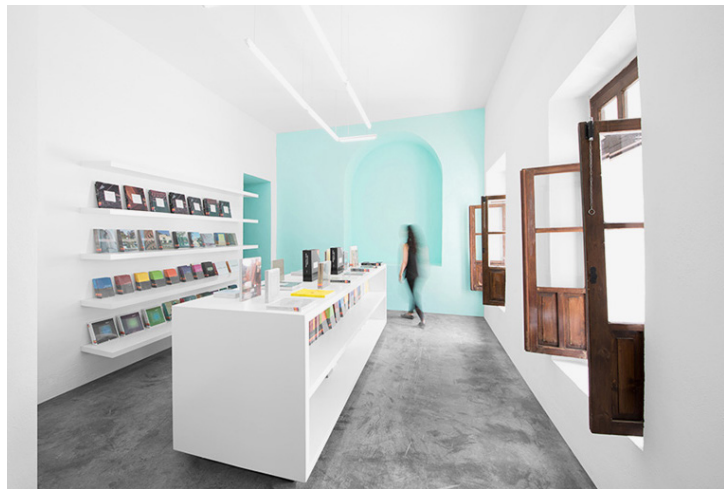
Barista Experience

## **Partners**

Coffee Shops



Tokyo's Tokyo by Ryo Matsui Architects, Japan



Conarte Library by Anagrama, Mexico

An area where books and other related material can be sold. This area can be a partnership or sell goods made by community members.

**Ideal Size**

SM - 200 Sq Ft

LG - 500 Sq Ft

**Collections**

Popular/Trending

Used Books

Goods For Sale

**Technology**

Mobile Checkout

Monitors

**Special Equipment**

Special Display

**Facilitator Skills and Talents**

Experience in Retail

Customer Service

**Partners**

Bookstores

Local Artisans





National Building Museum by Matter Architecture Practice, D.C.



Art by Ingmar Spiller



Younique Makeup Display

A museum-like open area that gives locals and traveling artists a place to display, giving visitors a new reason to come every time the show changes!

### **Ideal Size**

SM - 200 Sq Ft

LG - 1,000 Sq Ft

### **Collections**

Exhibit Related

### **Technology**

Monitors

Projection

Outlets

### **Special Equipment**

Display Wall

### **Facilitator Skills and Talents**

Knowledgeable about Show

Passion for Art

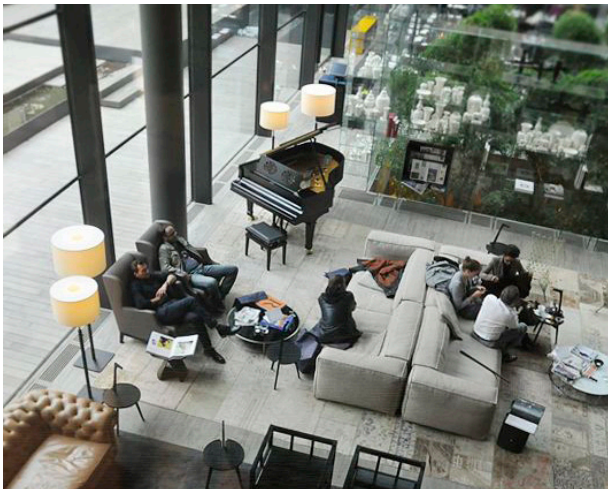
Display/Visual Background

### **Partners**

Local Galleries

Museums

Local Artists



Conservatorium Hotel by Piero Lissoni, Netherlands



W Retreat & Spa Vieques Island by Rockwell Group & Patricia Urquiola, Puerto Rico

A vibrant place for all members of the community to come together. It promotes intergenerational interaction, exchange and connections.

### **Ideal Size**

(30 Sq Ft/Person)

SM - 1,000 Sq Ft - 30 Users

LG - 1,500 Sq Ft - 50 Users

### **Collections**

Local Authors

Adult Collection

Youth Collection

Coffee Table Books

Games

### **Technology**

TVs

Outlets

Mobile Devices Offered

Projection

### **Special Equipment**

Engaging Material

Lounge Furniture

# Multi-purpose Room



National Building Museum by Matter Architecture Practice, D.C.



Jackie Liebergott Black Box Theatre, Massachusetts

A large open room with varying program functions. This space can be used by other members of the community for after-hours activities.

## **Ideal Size**

(15 Sq Ft/Person)  
75 - 300 Users

## **Collections**

Event Related

## **Technology**

Monitors  
Projection  
Outlets

## **Special Equipment**

Display Screens  
Stage

## **Facilitator Skills and Talents**

Knowledgeable about Show  
Passion for Art  
Display/Visual Background

## **Partners**

Schools  
Theatre Programs



# Quiet Room



Private Residence



The Library by COBE, Denmark



Private Residence

A peaceful place to look for books, study or work with reduced noise.

## **Ideal Size**

SM - 300 Sq Ft

LG - 600 Sq Ft

## **Collections**

Periodicals

Reference

## **Technology**

Outlets

## **Special Equipment**

Sound Absorption

## **Facilitator Skills and Talents**

Authoritative

# Study Rooms



Tech Office by Gensler, California



Google by SPACE, Mexico



Jackie Liebergott Black Box Theatre, Massachusetts



Rooms or spaces with varying types of seating that promote group collaboration or solitary studying.

## **Ideal Size**

(25 Sq Ft/Person)

XS - 50 Sq Ft - 1-2 Users

SM - 100 Sq Ft - 2-4 Users

## **Technology**

TVs

Outlets

## **Special Equipment**

Smart Boards

## **Facilitator Skills and Talents**

Knowledgeable

Resourceful



# Telephone Rooms



BuzziSpace



Kirei Echo Panels



Etsy Office by Ole Sondresen, New York

Designated room(s) for telephone conversations and video conferencing.

## **Ideal Size**

25 Sq Ft

## **Technology**

Monitors w/Connections

Video Options

Appropriate Outlets

Portable Devices

## **Special Equipment**

Sound Absorption

# Makers Space



Design Lab by SITU, New York



Beam & Anchor Maker Space, Oregon

A space for messy projects where users can work together, alone or with librarians on special projects, with easy access to tools and supplies.

## **Ideal Size**

SM - 500 Sq Ft

LG - 750 Sq Ft

## **Collections**

Activity Related

How-To Guide

Craft/DIY Books

## **Technology**

Outlets (Pull Down)

## **Special Equipment**

Printers (All Types)

Shop Machines

Movable Furniture

Crafting Materials

## **Facilitator Skills and Talents**

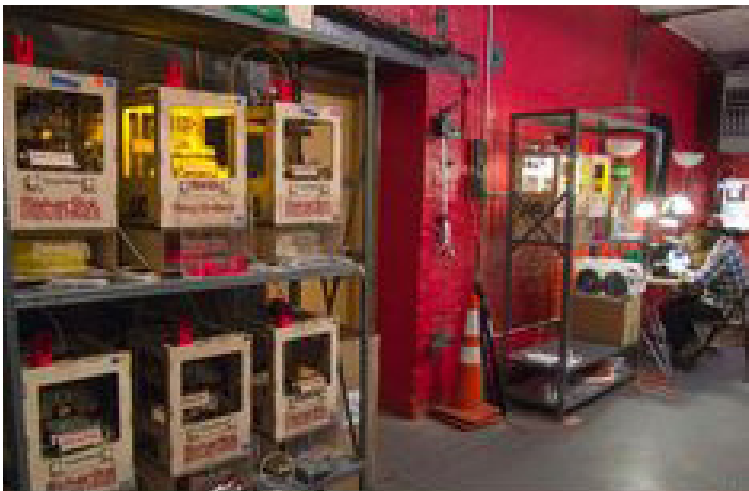
Fun/Creative

Flexible/Outgoing

## **Partners**

Local Craftsmen

# Tech Arts Lab



The Botcave Lobby, New York



Visions Adolescent Day School, California

A room or area dedicated to digital arts. The space will be equipped with the latest technology and printers.

## **Ideal Size**

SM - 250 Sq Ft

LG - 500 Sq Ft

## **Collections**

Related Material

How-To Guides

## **Technology**

Latest Computers

Projection/Monitors

## **Special Equipment**

Digital Drawing Pads

3D Scanners

Latest and Greatest

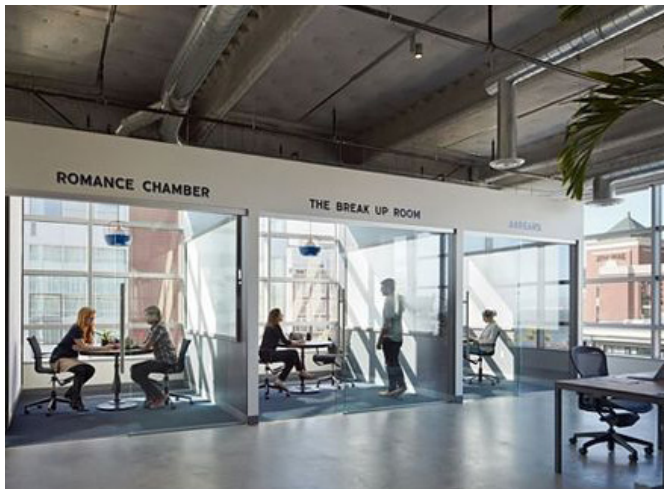
## **Facilitator Skills and Talents**

Tech Savvy

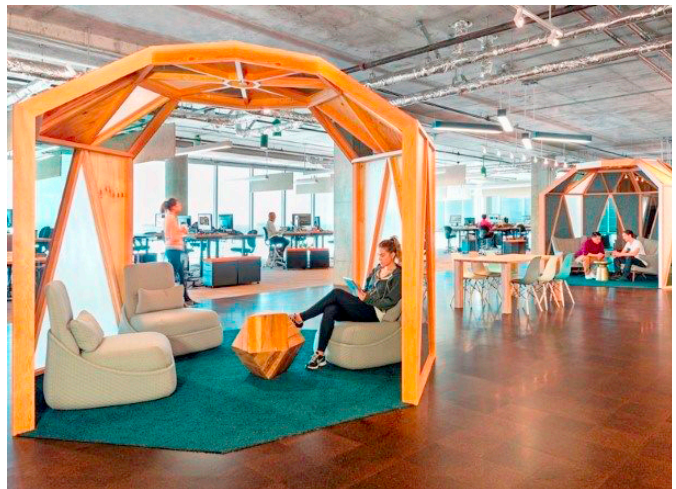
## **Partners**

Computer Companies

# Meeting Rooms



Design Lab by SITU, New York



Cisco Offices by Studio O+A, California

Open and closed spaces that can be used for varying types of meetings, both formal and informal.

## **Ideal Size**

(25 Sq Ft/Person)

SM - 100 Sq Ft - 2-4 Users

MD - 250 Sq Ft - 4-8 Users

LG - 400 Sq Ft - 10-12 Users

## **Technology**

Monitors/Projector

Outlets

## **Special Equipment**

Smart Board

Pin-Up Space

## **Facilitator Skills and Talents**

Organized

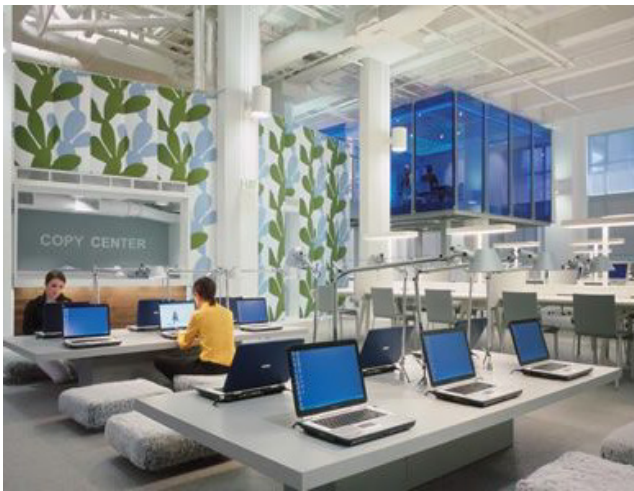
Managerial

## **Partners**

Local Businesses



# Computer Lab



FIDM Annex Studio, California



Gnomon School, California

A dedicated room that supports digital learning and exploring in groups or individually and can also facilitate classes.

## **Ideal Size**

(40 Sq Ft/Person)

SM - 800 Sq Ft - 20 Users

LG - 1,500 Sq Ft - 38 Users

## **Collections**

How-To Guides

Tech Manuals

## **Technology**

Computers/Software

Monitors/Projectors

Printers

## **Special Equipment**

Large Display Screens

Smart Boards

## **Facilitator Skills and Talents**

Knowledgeable about Software

Tech Savvy

# Areas Dedicated To Age Groups

## **Early Childhood Play**

A place for Early Literacy development, interactive learning and play.

## **Education Spaces**

Thoughtful spaces and rooms that promote multiple styles of learning for all different ages.

## **Storytelling**

A fun, creative space that promotes lecture-like seating for youth, but still allows them to have room to stand, dance and roam.

## **Children's Computers**

A dedicated space that supports digital learning and exploring for children.

## **Homework Help**

A place where children and teens can get personal assistance from librarians or tutors.

## **Tween Area**

A dedicated area to bridge the gap between childhood and teenagers. Giving a place for tweens to hang out, play games, study and teach.

## **Teen Space**

A dedicated area for teens to escape the chaos of younger age groups. This is a place just for them to hang out, play games, study and teach.

## **Club Room**

A cleaner, quieter, more sophisticated area designed for a mature audience that is similar to a traditional library setting.

# Early Childhood Play



FIDM Annex Studio, California



Gnomon School, California

A place for Early Literacy development, interactive learning and play.

## **Ideal Size**

SM - 600 Sq Ft

LG - 1,000 Sq Ft

## **Collections**

Early Literacy

Story Books

## **Technology**

Computer Station

## **Special Equipment**

Toys/Interactive

## **Facilitator Skills and Talents**

Childcare Experience

Playful/Outgoing

Teaching Experience

# Education Space



Vittra School Södermalm by Rosan Bosch, Sweden



Kollaskolan School by Kjellgren Kaminsky Architecture, Sweden

Thoughtful spaces and rooms that promote multiple styles of learning for all different ages.

## **Ideal Size**

SM - 400 Sq Ft

LG - 750 Sq Ft

## **Collections**

School Books

Reading List Material

Age Related

## **Technology**

TVs/Monitors

Outlets

Mobile Devices Offered

## **Special Equipment**

Smart Boards

Pin-up Space

## **Facilitator Skills and Talents**

Patient/Organized

Background in Education

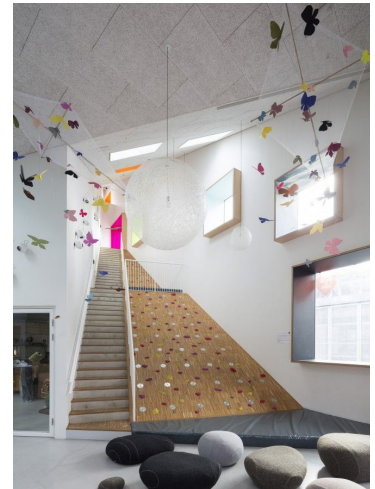
Passion for Related Subjects

## **Partners**

Local Schools



# Story-telling



LOOP Kindergarten by SAKO architects, China | Primary School London by Gavin Hughes, UK | Ama'r Children's Culture House by Dorte Mandrup, Denmark

A fun, creative space that promotes lecture-like seating for youth, but still allows them to have room to stand, dance and roam.

## **Ideal Size**

(20 Sq Ft/Person)

SM - 500 Sq Ft - 25 Users

LG - 1,500 Sq Ft - 75 Users

## **Collections**

Early Literacy

## **Technology**

Projection

## **Special Equipment**

Stage

Storage for Related Material

## **Facilitator Skills and Talents**

Educational Background

Playful/Creative

Energetic

# Homework Help



Vittra School Södermalm by Rosan Bosch, Sweden



Victoria University by John Wardle Architects, Australia

A place where children and teens can get personal assistance from librarians or tutors.

## **Ideal Size**

30 Sq Ft/Person

SM - 400 Sq Ft - 10 Users

LG - 800 Sq Ft - 25 Users

## **Collections**

School Books

Test Prep

Required Reading

## **Technology**

Portable Devices

Outlets

School Supplies

## **Facilitator Skills and Talents**

Varying Education Backgrounds

Particular Subject Skills

## **Partners**

Local Schools

Tutoring Companies

# Children's Computer Area



Apple Store, California



Vittra School Södermalm by Rosan Bosch, Sweden

A dedicated space that supports digital learning and exploring for children.

## **Ideal Size**

SM - 100 Sq Ft

LG - 500 Sq Ft

## **Collections**

Game Related

## **Technology**

Latest Computers

iPads

Laptops

Game Consoles

## **Facilitator Skills and Talents**

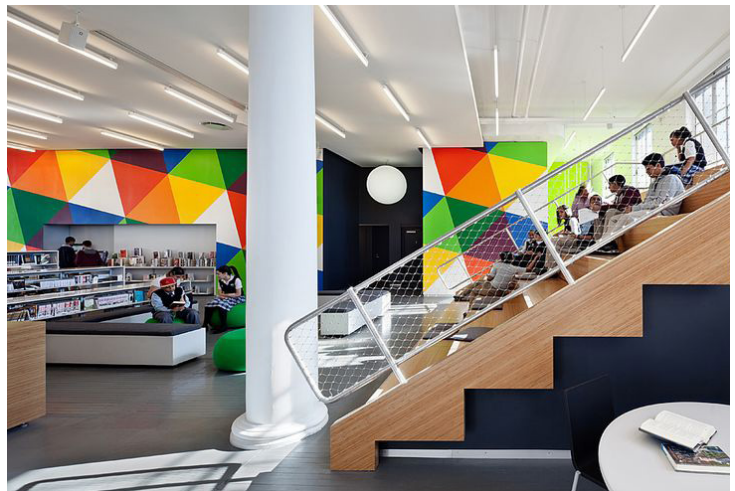
Educated in Software

Patience

# Tween Area



Erika Mann Elementary School by Die Baupiloten, Germany



Hamilton Grange Teen Center by Rice+Lipka Architects, New York

A dedicated area to bridge the gap between childhood and teenagers. Giving a place for tweens to hang out, play games, study and teach.

## **Ideal Size**

SM - 300 Sq Ft

LG - 800 Sq Ft

## **Collections**

Age-Related Reading

Graphic Novels

## **Technology**

Portable Devices

Monitors

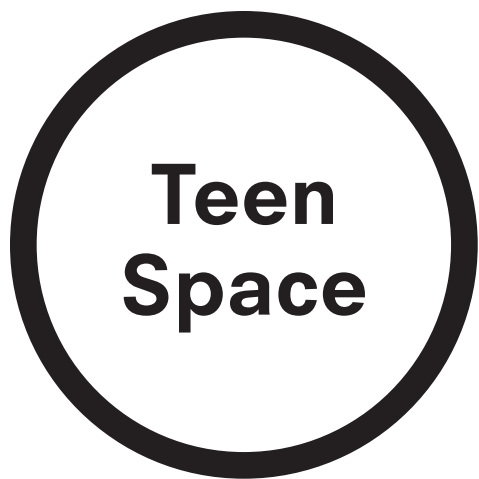
## **Special Equipment**

Latest Gadgets

## **Facilitator Skills and Talents**

Great with Tweens!





A dedicated area for teens to escape the chaos of younger age groups. This is a place just for them to hang out, play games, study and teach.

**Ideal Size**

SM - 750 Sq Ft

LG - 1,500 Sq Ft

**Collections**

Age Related Reading

Graphic Novels

Magazines

**Technology**

Portable Devices

Monitors

Game Consoles

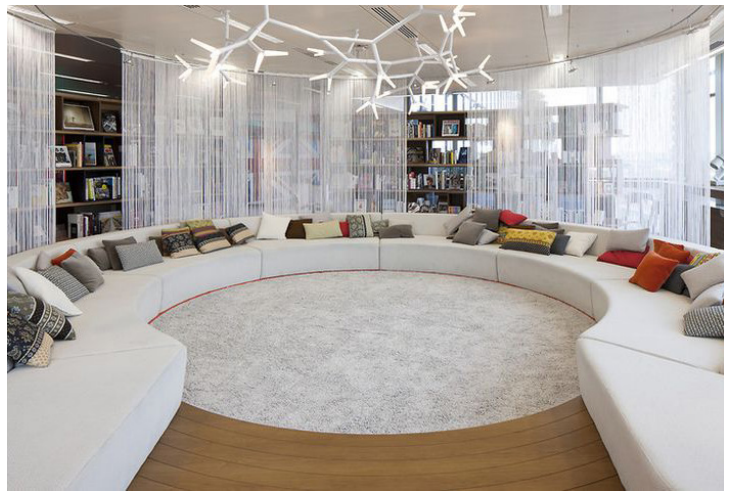
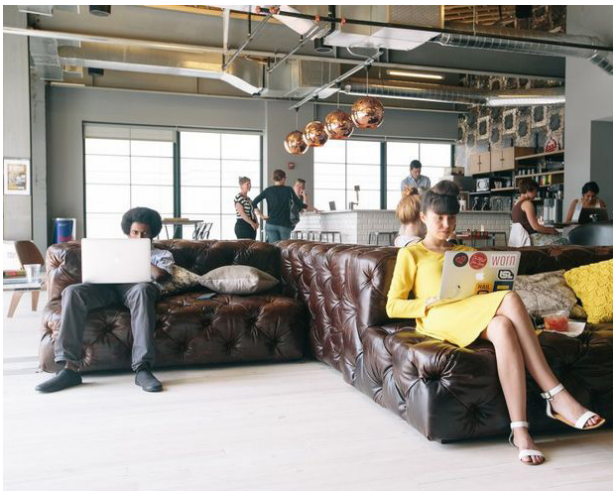
**Special Equipment**

Latest Gadgets

**Facilitator Skills and Talents**

Great with Teens!

# Club Rooms



A beautiful, quiet, sophisticated area designed for adult audiences, similar to a traditional library reading room. The purpose of the Club Room is to be both a quiet reading room and a dedicated space for 10-20 people to participate in library programming such as book clubs, travel clubs, garden clubs and any other interest-based programming.

### **Ideal Size**

SM - 300 Sq Ft

LG - 600 Sq Ft

### **Technology**

Portable Devices

Monitors

### **Facilitator Skills and Talents**

Knowledgeable in Related Fields

Up-to-Date



# Supporting Strategic Goals

## **CALL Center**

A dedicated area of the library for English as a Second Language. Combination of meeting rooms, classrooms, and open spaces.

## **Business & Career Center**

A space that resembles an office-like structure for entrepreneurs, job seekers, and upcoming or recent graduates.

## **Social Services Center**

A more privatized meeting space for individuals or family counseling/guidance on social and government issues.



A dedicated area of the library for English as a Second Language. Combination of meeting rooms, classrooms, and open spaces.

**Ideal Size**

As Required per Library

**Collections**

Language Books  
Dictionaries  
Study Guides

**Technology**

Monitors  
Outlets  
Mobile Devices Offered

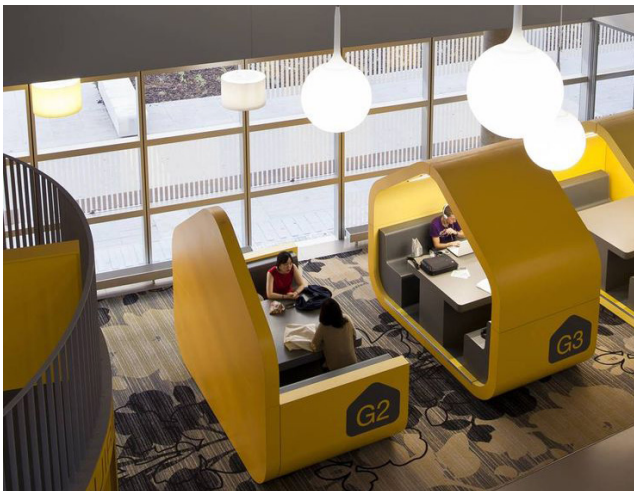
**Special Equipment**

State-of-the-Art Educational  
Technologies

**Facilitator Skills and Talents**

Teacher  
Multi-Lingual

# Business & Career



A space that resembles an office-like structure for entrepreneurs, job seekers and upcoming or recent graduates.

## **Ideal Size**

As Required per Library

## **Collections**

Career Related  
Business Related

## **Technology**

Outlets  
Monitors/Projectors  
Computers (Mobile)  
Printer/Scanners

## **Special Equipment**

Smart Boards

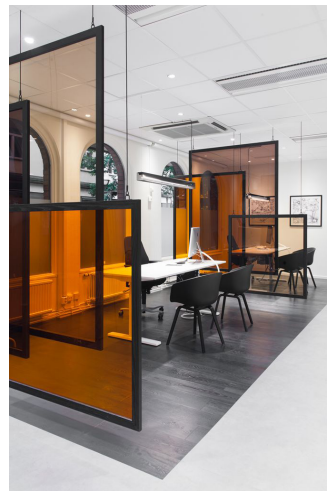
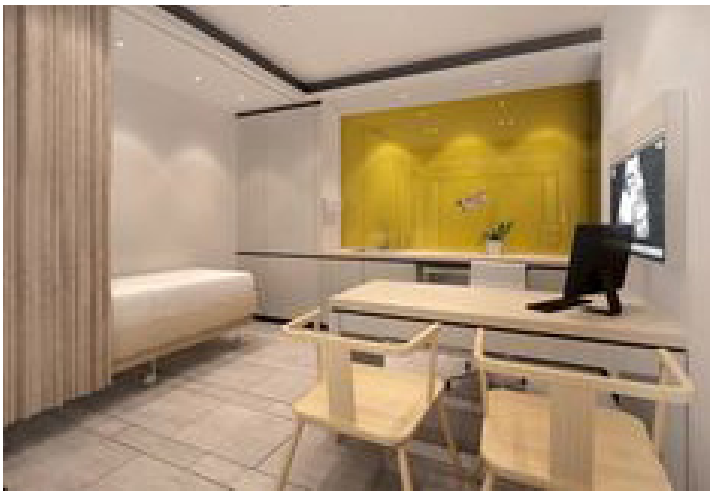
## **Facilitator Skills and Talents**

Business Background  
Compassionate  
Organized  
Encouraging

## **Partners**

Local Businesses  
Recruiters

# Social Services



A more privatized meeting space for individuals or family counseling/ guidance on social and government issues.

## **Ideal Size**

As Required per Library

## **Collections**

Health Related

Government Related

## **Technology**

Computers

## **Special Equipment**

Medical

## **Facilitator Skills and Talents**

Health Service Background

Government Understanding

Knowledge of Related Subjects

## **Partners**

Government Agencies

# Destination Features

## **Pop-ups**

Carts or smaller mobile units that can be used for multiple functions such as a store, cafe or makers station.

## **Culinary Kitchen**

A space/room dedicated to culinary study. This can be anything from a fully functioning culinary kitchen to a mobile culinary demo cart.

## **Tinkering Garage**

A place for hands-on activities that explore art/science and encourage tinkering, curiosity and creative thinking.

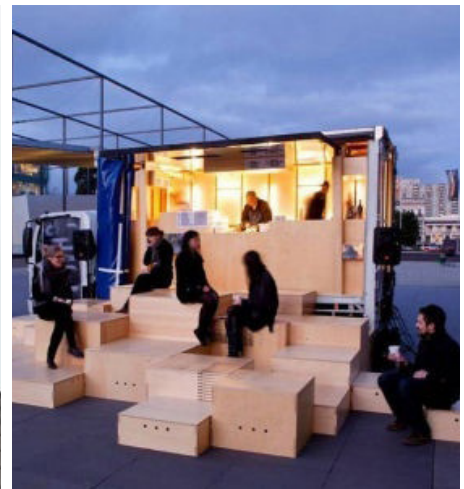
## **Garden**

An outdoor space that invites relaxation, community gathering, and sustainable living.

## **Art Trucks**

Mobile trucks that have been reconfigured for art-related events, both inside and outside the truck, that can be set up anywhere in the town.

# Pop-Ups



Carts or smaller mobile units that can be used for multiple functions such as a store, cafe or makers station.

## **Ideal Size**

SM - 20 Sq Ft

LG - 200 Sq Ft

## **Collections**

Activity Related

## **Technology**

Outlet

## **Special Equipment**

As Needed

## **Facilitator Skills and Talents**

Knowledgeable about product

Passion for Activity

Display/Visual Background

Customer Service Oriented

## **Partners**

Local Artists

Local Stores



# Culinary Kitchen



A space/room dedicated to culinary study. This can be anything from a fully-functioning culinary kitchen to a mobile culinary demo cart.

## **Ideal Size**

SM - 500 Sq Ft

LG - 5,000 Sq Ft

## **Collections**

Cookbooks

## **Technology**

Outlets

Display Monitors

## **Special Equipment**

Culinary Equipment

Full Kitchen Setup

## **Facilitator Skills and Talents**

Culinary Background

Passion for Food/Health

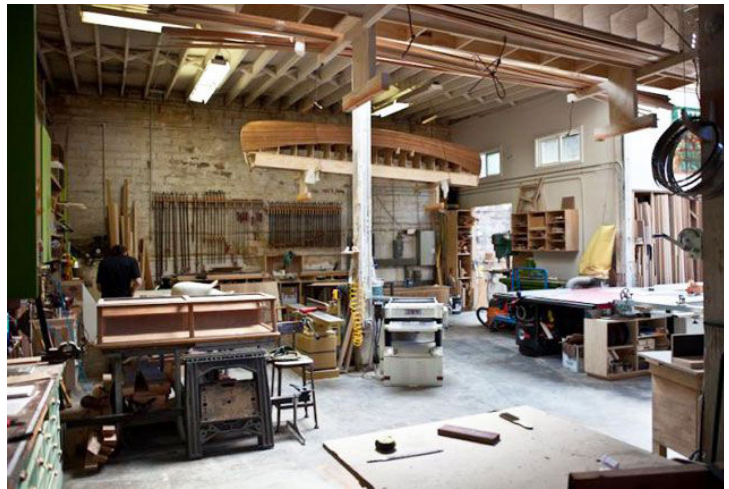
Aware/Safe

## **Partners**

Local Restaurants

Culinary Schools

# Tinkering Garage



A place for hands-on activities that explore art/science and encourage tinkering, curiosity and creative thinking.

## **Ideal Size**

SM - 500 Sq Ft

LG - 2,000 Sq Ft

## **Collections**

How-To Guides

Manuals

Job/Career Related

## **Special Equipment**

Tools

Supplies

Recycled Electronics

## **Facilitator Skills and Talents**

Hobby Interest

Background in Varied Skills

Passion in Subject

## **Partners**

Automotive Repair Shops

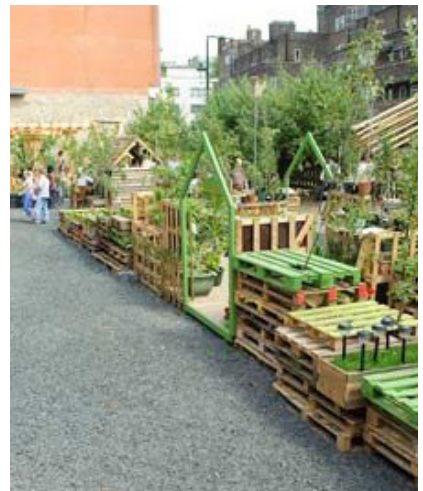
Construction Companies

Hardware Department Stores

Electronic Donations Organization

(Blind Center of Nevada)

# Garden



An outdoor space that invites relaxation, community gathering, and sustainable living.

## **Collections**

Gardening  
Event Related

## **Technology**

Projections  
Outlets

## **Special Equipment**

Gardening Related

## **Facilitator Skills and Talents**

Master Gardener  
Outdoorsy  
Knowledgeable of Botany & Horticulture



# Art Trucks



Mobile trucks that have been reconfigured for art-related events, both inside and outside the truck, that can be set up anywhere in the town.

## **Collections**

Event Related

## **Technology**

Outlets as Needed

## **Special Equipment**

Program Based

## **Facilitator Skills and Talents**

Friendly

Eager to Teach

Passion for Subject



151 E Warm Springs Road  
Las Vegas, NV 89119

Sean Coulter, AIA, LEED AP  
p. 702 435 1150  
e. [scoulter@simpsoncoulter.com](mailto:scoulter@simpsoncoulter.com)

[www.simpsoncoulter.com](http://www.simpsoncoulter.com)



MARGARET SULLIVAN STUDIO

307 7th Avenue, STE 504  
New York, NY 10001

Margaret Sullivan  
p. 646 687 7923  
e. [margaret@margaretsullivanllc.com](mailto:margaret@margaretsullivanllc.com)

[www.margaretsullivanllc.com](http://www.margaretsullivanllc.com)

---